



AGM 2022



AGM DOCUMENTS ENCLOSED

1. AGM Agenda
2. Minutes of AGM 2021
3. Minutes of SGM 2021
4. President's Report 2021
5. Financial Statements 2021
6. Proxy Form
7. Nomination Form

CFS AGM

Dear members, you will find in this document the papers (listed to the left) for the Croydon Film Society's AGM to be held on **Monday 21st March 2022**.

The AGM will begin at 6.45pm in Cinema 1 and conclude around 7.00 pm. Members will have time to move from Cinema 1 to Cinema 2 if they wish to do so at the conclusion of the AGM. The screening of *Gunda* will begin in both Cinemas at 7.10 pm.

Doc 1. 2022 AGM Agenda

**66th Annual General Meeting
to be held at 6.45 pm on Monday 21 March 2022
Cinema 1, Croydon Cinemas, 3-5 Hewish Road, Croydon, 3136**

1. Welcome by the President.
2. Apologies.
3. Minutes of the CFS 65th Annual General Meeting held on 15th March 2021.
Motion: That the CFS members confirm the minutes of the 65th Annual General Meeting.
Moved: **Seconded:**
4. Matters arising from the minutes of the 65th Annual General Meeting.
5. Minutes of the CFS Special General Meeting conducted via email survey 2 - 10 October 2021 for confirmation by those who participated.
Motion: That the attendees of the CFS SGM, held via email survey 2 - 10 October 2021, confirm the minutes of the SGM.
Moved: **Seconded:**
6. Receipt and adoption of the 2021 President's Annual Report.
Motion: That the CFS members receive and adopt the CFS 2021 President's Annual Report.
Moved: **Seconded:**
7. Receipt of Treasurer's Report and Financial Statements for 2021.
Motion: That the CFS members receive and adopt the 2021 Treasurer's Report and Financial Statements.
Moved: **Seconded:**
8. Advice of Nominations for Vacant Committee Positions.
Secretary to advise nominations received by the closing date of Friday 18th March 2022.
9. Election of Committee Members (4 vacancies).
Election of Committee Members. Trudi Larder is renominating.
10. General Business.
- Any general business?
11. Conclusion of Meeting.

Doc 2. 2021 AGM Minutes

Minutes of 65th Annual General Meeting
1 October 2019 to 31 December 2020
Held at 6.45 pm on Monday 15 March, 2021
At Cinema 1, Croydon Cinemas, 3-5 Hewish Road, Croydon, 3136

Present: 102 members

1. Welcome by the President

The President, Jean Middleton, opened the meeting at 6.45pm and welcomed all members to the AGM. Jean also indicated that the AGM documents have been tabled as read by the membership.

2. Apologies

The President requested the secretary read out any apologies and the asked for apologies from the floor. The following apologies were received: Gail Arkins, Carol Fogden, Alan and Coral Collyer, Brian and Jan Shaddick, Wendy and Jim Logan, Howard Tankey, Irena Robbins, Barbara and Alistair Hopkins, Mary Semple, Alan and Bev Schirmann, Jenny Purvis.

3. Minutes of the 64th Annual General Meeting held on 2nd December 2019

The President reminded members, that only those who were present at the meeting could vote for the motion.

Motion: That the members confirm the minutes of the 64th Annual General Meeting as a true record of the meeting.

Moved: Angela Walkenhorst **Seconded:** Judith Griffith **Carried: Unanimously**

4. Matters arising from the minutes of the 64th Annual General Meeting

There were no matters arising from the minutes.

5. Minutes of the Special General Meeting (regarding membership fees) held via email survey 5 - 9 October 2020 for confirmation by those who participated.

Motion: That the attendees of the SGM confirm the minutes of the SGM held via email survey 5 - 9 October 2020.

Moved: Judith Griffith **Seconded:** Richard Bell **Carried Unanimously**

6. Receipt and Adoption of the 2020 President's Annual Report

The President, Jean Middleton, thank the members for their loyalty to CFS over the past year. She also thanked the committee for their valued service over the past 12 months through challenging circumstances.

Jean also asked the members to consider joining the committee as there are a few vacancies that need to be filled.

Motion: That the membership receive and adopt the CFS 2020 President's Annual Report.

Moved: John Turner **Seconded:** Tanya Clarke **Carried Unanimously**

7. Receipt of Treasurer's Report and Financial Statements for 2020

The Treasurer highlighted from his report that the generosity of the society to roll over the 2020 memberships into 2021. He also noted that the reserve funds will be used to cover the operations of the society in 2021.

The Treasurer also thanked the previous Treasurer, Richard Bell, for his 46 years of service to CFS. The membership responded with applause.

Motion: That the members receive and adopt the 2020 Treasurer's Report and Financial Statements.

Moved: Kevin Purvis **Seconded:** David Paech **Carried Unanimously**

8. Appointment of Reviewer for CFS Financial Statements

Richard Bell has offered his services as reviewer for CFS Financial statements.

Motion: That Richard Bell be appointed as reviewer for CFS Financial statements.

Moved: Kevin Purvis **Seconded:** David Paech **Carried Unanimously**

9. Advice of Nominations for Vacant Committee Positions

The secretary was asked to read the nominations received prior to the deadline of 5.00 pm Friday 12 March 2020.

Nominations were received from John Turner, Howard Tankey and Julie Pietsch.

10. Election of Committee Members

The President indicated that there were 5 vacancies on the CFS committee of management.

John Turner, Howard Tankey and Julie Pietsch were retiring by rotation and have offered themselves for re-election. Jillian McKimm and Christopher Slarke resigned from the committee during the past year.

John Turner, Howard Tankey and Julie Pietsch were duly elected to the Croydon Film Society Committee for a period of three years. This leaves two vacancies on the committee.

11. Election of Two Honorary Life Members

The President spoke of the long-term service of Howard Tankey and Julie Pietsch on the CFS committee and proposed a motion that they be presented with Honorary Life Membership of Croydon Film Society.

Motion: That Howard Tankey and Julie Pietsch be made Honorary Life Members of Croydon Film Society.

Moved: Jean Middleton **Seconded:** John Turner **Carried Unanimously**

12. General Business

There was no General Business.

13. Conclusion of Meeting

The President then thanked all the members, committee members and the cinema management for their support throughout the challenges of 2020 and closed the meeting. The meeting closed at 7.01 pm.

Christine Paech (Honorary Secretary)

Doc 3. 2021 SGM Minutes

Special General Meeting - Minutes Monday 2 – 10 October 2021 via email and post (Members without email addresses)

1. Introduction

The **Special General Meeting** for 2021 was conducted via email via MailChimp to the membership with a link to the voting form with the Motion. Members were invited to complete the form by submitting their responses via a survey through MailChimp.

The members, who did not have email address, were sent the SGM letter and the voting form along with a stamp self-addressed envelope for the return of the form to Croydon Film Society's P O Box.

2. Motions

The motion indicated on the Voting Forms is as follows:

Motion 1:

That the membership fees for 2022 will be as indicated in the table below:

Classification	Annual Subscription
Adult	\$120
Adult Concession	\$100
Adult Shared	\$120
Adult Concession Shared	\$100

4. Result of Motion

There were 114 respondents who voted **Yes** to the above motion and 2 respondents who voted **No**. The motion was carried.

Christine Paech
Hon. Secretary
21 October, 2021

Doc 4. 2021 President's Report

This is our second AGM to be held in March after changing our Financial Year to January to December.

All members were offered a rollover of membership fees from 2020 to 2021. Most members took up this offer and we started the year with 445 members. We are grateful to all members who have stayed with the Society through these difficult times.

We were able to screen the first four films in 2021 before COVID stepped in again and made screenings intermittent for the rest of the year. The screening of five films over five weeks at the end of the year was popular and meant we were able to show most of the listed films. Our planned afternoon screening had to be abandoned, as did our popular Kid's screening.

Those members meeting after the film at Ora D'oro are finding the time entertaining and valuable. Some films do definitely benefit from a discussion.

Committee members have continued to work tirelessly behind the scenes and for this I thank them sincerely. Without them we would not have a Croydon Film Society. Our very efficient secretary Christine Paech has been very busy continuing to make sure we all know what is going on and when, as well as keeping paperwork up to date and host of other valuable work including managing our Membership program. The three new committee members have brought a burst of enthusiasm, energy and experience to the CFS. Juliet John was mentored by John Turner and between them they compiled the excellent 2022 film list. John also does all the negotiating with the Cinema. Leanne Wolfe, with guidance from Howard Tankey arranged the rights to the films on the list and has organised to get the films to the cinema when they are needed. Trudi Larder is now managing our Website and Facebook page as well as producing the Electronic Newsletter. She is also becoming skilled up on our IT. Long standing Committee member Julie Pietsch, the friendly voice you hear if you ring the Society, has been busy managing member questions and organising renewals. Richard Bell (our previous Treasurer) has been working with our new Treasurer Kevin Purvis who has an unenviable task in these unpredictable times

New Committee members are needed. Richard is retiring after 50 years on the Committee and other long-term members would like a break so, please consider seriously if you could put yourself forward and join the team - remember that without a Committee there would be no CFS.

The John Arkins Deakin Student Award has been awarded annually since 2013 to a first year Film and Television student at Deakin. Logan Davey was the recipient of the award this year, which is usually presented before a screening, but due to COVID restrictions this could not occur, so the award was handed to Logan at a lunch organised by Howard Tankey.

Unfortunately, after much discussion it was decided that we need to postpone future awards until our membership numbers and financial status is secure again.

The Electronic Newsletter, compiled by Trudi has been as major method of communication with members. It continues to be emailed to members with an email address or posted to those without. If two members share an email address the system will only post one copy.

We thank Laila and the staff at the Cinema who have continued to be most helpful over the year and very flexible in letting us have the Cinemas for our five (5) consecutive showings.

Jean Middleton
President

Doc 5. 2021 Financial Statements

We are looking forward to a more settled year financially, following the disrupted years of 2020 and 2021. As was forecast in last year's Treasurer's comments, we needed to rely on the accumulated funds of the Society, which allowed us to compensate our members by rolling over Membership fees from 2020 into 2021, following the truncated screening opportunities of the previous year.

As we looked forward to 2022, we explored several budget proposals, based on our various projected memberships. Prior to the COVID-19 impact, our membership stood at 445. At this level of membership, we are able to afford our program of 22 films in 2 large cinemas. Film hire and venue hire are by far our largest expense items. We recognise that the events of these past couple of years have had an impact on our membership. A number of people chose to receive a refund in 2021 rather than continuing their membership. Another group of people accepted the rolled over membership in 2021 but have chosen not to renew in 2022. This means our current membership is 322, with an average attendance of 180 at films this year.

At a membership of around 300, we would expect to run at a deficit of some \$10,000, if we continue to run movies in the 2 large cinemas. The committee have adopted a watching brief on this issue, with a couple of key strategies involved. An increase in our membership up to or beyond our pre-COVID number would address this deficit. While we recognise that there are some factors which mitigate against achieving this increase – general community concerns about larger public gatherings being prime among them – the committee remains determined and optimistic that our numbers can begin to climb again. Various publicity strategies and appeals are being undertaken to promote the society and thus grow the membership.

In the meantime, we continue to monitor attendances carefully. One means of reducing our expenses is to use one of the smaller cinemas alongside a larger one, or even to use only the largest cinema. A decision about this matter will be made shortly. While we can technically afford to carry a \$10,000 deficit, it is not a desirable financial situation. We are encouraged that membership applications continue to arrive, and we are exploring alternative membership formats that may encourage new members. We are also aware that the best form of recruitment is by word-of-mouth contact from existing members, so we encourage all members to consider inviting family or friends to join the CFS community.

Kevin Purvis
CFS Treasurer

CROYDON FILM SOCIETY INCORPORATED.

REG. No. A0002210E
ABN: 86 032 186 970

STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31st DECEMBER 2021

	2021	2020
RECEIPTS	\$	\$
MEMBERS SUBSCRIPTIONS	22,901	43,679
INTEREST	73	857
DONATIONS	40	
	\$ 23,014	44,536
Less		
PAYMENTS	\$	\$
VENUE HIRE	14,394	14,036
FILM HIRE	1,076	2,524
NEWSLETTER PRODUCTION	1,040	394
PRINTING	1,196	2,011
REFRESHMENTS:		356
POSTAGE	486	931
FREIGHT		
INSURANCE	369	369
FVFS AFFILIATION FEES		145
BANK & OTHER FEES	27	155
TELEPHONE	70	
INCORPORATION FILING CHARGE	59	185
OFFICE EXPENSES	234	527
OFFICE EQUIPMENT	1,051	2,391
STUDENT FILM BURSARY		1,500
OTHER EXPENSES	309	232
	\$ 20,311	25,756
SURPLUS TRANSFERRED TO MEMBERS' ACCUMULATED FUNDS	\$ 2,703	18,780

CROYDON FILM SOCIETY INCORPORATED.

REG. No. A0002210E
ABN: 86 032 186 970

BALANCE SHEET AS AT 31st DECEMBER

	2021	2020
	\$	\$
MEMBERS FUNDS	59,071	44,747
SURPLUS (DEFICIT) FOR YEAR	2,703	14,324
BALANCE AT 30 SEPTEMBER	<u>\$ 61,774</u>	<u>\$ 59,071</u>
REPRESENTED BY:		
TERM DEPOSITS	18,491	38,035
INTEREST ACCRUED	73	588
CURRENT ACCOUNT	41,991	20,365
MONEY EXTRA ACCOUNT	1,219	1,853
AMOUNTS OWING		(1,770)
	<u>\$ 61,774</u>	<u>\$ 59,071</u>
NET ASSETS	<u>\$ 61,774</u>	<u>\$ 59,071</u>

We, Kevin Purvis and Christine Paech

being members of the Committee of the Croydon Film Society Incorporated
certify that:-

The statements above and attached to this document give a true and fair view of the financial performance and position of the association during and at the end of the financial year of the association ending on 31 December 2021

Signed: 

Signed: 

Dated: 20/01/2022

Dated: 19/1/2022

FINANCIAL REVIEWER'S REPORT

To the Members of Croydon Film Society Incorporated

The attached Statement of Income and Expenditure for the Year ended 31st December 2021 and the Balance sheet as at that date give a true and fair view of the affairs of the Croydon Film Society Incorporated.

Signed: 

Doc 6.

Proxy Form

**Proxy form for Annual General Meeting
21 March 2022**

All proxies must be received by 5pm Friday 18 March.

I.....(name)

of(address)

being a member of Croydon Film Society Inc. appoint

.....(name of proxy holder)

of(address of proxy holder)

being a member of that Incorporated Association, as my proxy to vote on my behalf at the Annual General Meeting of the Association convened of the above date.

I authorise my proxy to vote on my behalf at their discretion in respect to all resolutions.

Signed: **Date:**/...../.....

Doc 7. Nomination Form

This Nomination Form is to be in the hands of the Hon. Secretary

Croydon Film Society Inc.,

PO Box 700, Croydon, 3136

on or before 5.00pm Friday 18th March 2022.

At the **Annual General Meeting of the Croydon Film Society Inc.**, to be held at Cinema 1, Croydon Cinemas, Hewish Road Croydon at 6.45pm on Monday 21st March 2022.

I, being a 2022 financial member
(Print Full Name)

of the Croydon Film Society, Inc. hereby propose for a
Committee Position for a period of three (3) years from 1 April 2022.

Signed:

Seconded by: **Signed:**
(Print Full Name)

I accept the nomination and undertake to remain
(Print Full Name)
a member of the Croydon Film Society while I am a Committee Member and indicate my
acceptance of this nomination by my signature below.

Signed: **Date:** / /